



## **AWARD OF ASSISTANCE WITH FEES (Senior School)**

(This document is available on the school website or on request)

*Reviewed September 2018*

Queen Elizabeth's Hospital awards a number of grants for assistance with fees each year: the amount available for such assistance is determined annually by the Governing Body and is dependent upon the availability of surplus endowment income.

Grants are awarded initially on a provisional basis pending receipt of documentary evidence of parental income and are reviewed annually on completion of a Parental Declaration of Income Form. The school uses a sliding scale as a guideline to assist in determining the level of any grant. Grants may be reduced if parental income increases; the school cannot guarantee that grants will increase if parental income decreases. No grant will be awarded if an annual declaration is not submitted or if evidence of income is not produced.

In making decisions about the allocation of assistance with fees for pupils new to the school, the following will be taken into account.

- a) The pupil's performance in the entrance examination
- b) Parental (gross) income and capital assets
- c) Other relevant circumstances (such as siblings in the school on assisted places)

If a pupil is admitted on a full fee paying place, there is no obligation on the part of the school to grant assistance with fees should the family circumstances change.

In making decisions about the allocation of assistance with fees for existing members of the school on full fee-paying places, the following will be taken into account:

- a) The availability of school funds for assistance of existing pupils
- b) The cause(s) of the change in family circumstances
- c) Evidence of the pupil's academic performance and general contribution to school life
- d) The availability of funds from other sources outside the school
- e) The pupil's year group and proximity to public examinations.

In both circumstances decisions about the recipients and amount of any assistance offered is made by the Headmaster in consultation with the Bursar, within the limit of available funds set by the Governors.