



AWARD OF ASSISTANCE WITH FEES (Senior School)

Reviewed September 2021

Inspired by the philosophy of our founders, we recognise that ensuring the school is accessible to as many pupils as possible, enriches our community, enhances academic standards, is socially inclusive, and widens educational opportunity.

QE is committed to broadening access by offering eligible parents/guardians means-tested financial support with school fees. The School awards a number of means-tested grants for assistance with fees each year: the amount available for such assistance is determined annually by the Governing Body and is dependent upon the availability of funds, including endowment income.

Grants are awarded on a means-tested basis and are subject to satisfactory documentary evidence of parental income and financial circumstances. Grants are reviewed annually on completion by parents of a confidential statement of financial circumstances. The School uses a sliding scale as a guideline to assist in determining the level of any grant. Grants may be reduced if parental income increases; the School cannot guarantee that grants will increase if parental income decreases. No grant will be awarded if an annual form is not submitted when required or if evidence of income or other relevant financial information is not produced.

In making decisions about the allocation of assistance with fees for pupils new to the school, the following will be taken into account.

- a) The pupil's performance in the entrance examination
- b) Parental (gross) income and capital assets
- c) Other relevant circumstances (such as siblings in the school on assisted places)

The school has limited bursary funds to provide short-term assistance to current parents where there has been an unforeseen change in financial circumstances. Such awards are subject to availability and cannot be guaranteed. In making decisions about the allocation of assistance with fees for existing members of the school, the following will be taken into account:

- a) The availability of school funds for assistance of existing pupils
- b) The cause(s) of the change in family circumstances
- c) Evidence of the pupil's academic performance and general contribution to school life
- d) The availability of funds from other sources outside the school
- e) The pupil's year group and proximity to public examinations.

Decisions about the recipients and amount of any assistance offered are made by the Head in consultation with the Bursar, within the limit of available funds set by the Governors. All awards

are subject to the school's 'Conditions of Award', which are provided to parents when awards are granted.